

# RF MAINTENANCE

## LOOKING FRESH



Everything you need to prep your property for tenants

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### Safety & Compliance

- ☐ Test smoke alarms and carbon monoxide detectors
  - ☐ Check electrical outlets, switches, and fuse boxes
  - ☐ Confirm plumbing is leak-free
  - ☐ Secure windows, doors, and locks
  - ☐ Check fencing and gates
  - ☐ Review insulation and heating for Healthy Homes compliance
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### Deep Cleaning

- ☐ Steam-clean carpets
  - ☐ Mop hard floors
  - ☐ Wash windows inside and out
  - ☐ Clean appliances and cupboards
  - ☐ Scrub bathroom fixtures
  - ☐ Remove cobwebs and dust
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### Outdoor Maintenance

- ☐ Mow lawns and trim hedges
- ☐ Clear pathways and remove garden waste
- ☐ Check gutters and downpipes
- ☐ Pressure wash decks and driveways

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### Repairs & Refresh

- ☐ Fix broken fixtures or fittings
- ☐ Patch holes or cracks in walls
- ☐ Repaint where needed
- ☐ Replace worn curtains, blinds, or lightbulbs

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### Documentation

- ☐ Take dated photos of property condition
- ☐ Create a written condition report
- ☐ Provide appliance manuals
- ☐ Include tenancy agreement and compliance statement

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Don't hesitate to call or email us for any of the above tasks

Tel: 022 422 8940

Email: <mailto:info@rfmaintenance.co.nz>